

**Job Description**

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| Job Title: | Post Doctoral Research Associate (Treatied Spaces Research Group |
| Faculty/Professional Directorate: | FACE |
| Subject Group/Team: | History /Treatied Spaces Research Group |
| Reporting to: | Professor Joy Porter |
| Duration: | Fixed Term, 19 months, Full-time. Start date: 1 February 2023 |
| Job Family: | Academic |
| Pay Band: | 7 |
| Benchmark Profile: | Research Band 7 |
| DBS Disclosure requirement: |  |
| Vacancy Reference: | FA0344 |

**Details Specific to the Post**

**Background and Context**

Applications are invited for a Postdoctoral Research Assistant (Archival) to join ‘Brightening the Covenant Chain: Revealing Cultures of Diplomacy between the Crown, the Iroquois and their Neighbours’ (BTCC). This project, funded by an AHRC Standard Research Grant is one of several projects led by the [Treatied Spaces Research Group](https://treatiedspaces.com/) at the University of Hull. The Group sits within the School of Humanities and brings together researchers, collaborators, and partners from around the world including academics, Indigenous groups, museums, activists, artists, NGOs and policy-makers with the aim of making Indigenous treaties and environmental concerns central to debates across disciplines. It manages grants totalling over 2.79 million GBP, hosts a British Academy Global Professor and is home to the new Cambridge University Press book series, *Elements in Indigenous Environmental Research*.

This PDRA role is an exciting opportunity to help drive the archival aspects of this large, international research project promoting Crown-Indigenous diplomacy as a significant intercultural asset of value to the heritage and experience economy. BTCC uses treaties as a lens to reveal 17th and 18th century cultures of diplomatic interaction of increasing global and environmental significance today.

The post is a full-time appointment, for a fixed term of 19 months from 1 February 2023. Aside from funded research visits to archival sites in the United Kingdom and North America, and limited other requirements, the role has the potential to be fulfilled by agreement via flexible, home-working arrangements.

Further details about the post are available from Professor Joy Porter ([Joy.porter@hull.ac.uk](mailto:Joy.porter@hull.ac.uk)). Additional details about the context of this post within the wider BTCC project are available from Dr Charles Prior ([C.prior@hull.ac.uk](mailto:C.prior@hull.ac.uk)) and the [Treatied Spaces website](https://treatiedspaces.com/diplomacy-and-treaties/).

The closing date for applications is 5pm on 9 January 2023.

### Specific Duties and Responsibilities of the post

The PDRA, managed by the PI and supported by the wider project team will a) research and collate materials held in specific UK archives, and North American collections. These include but not limited to the Newberry Library (Chicago); the Peabody Museum (Harvard University); Library and Archives Canada (Ottawa); and the Royal Ontario Museum, Toronto, Canada b) provide research support to members of the core project team; c) contribute to production of Encoded Archival Description metadata within the collections of the Georgian Papers Programme at the Royal Archives & Royal Library, Windsor Castle; d) design, complete and disseminate an independent project under the broad heading of ‘Archival Indigeneity’; e) participate in the planning and delivery of key project events, dissemination and public engagement activities; f) depending on career stage, benefit from a range of development opportunities and mentoring from an international and interdisciplinary project team.

**GENERIC JOB DESCRIPTION**

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities and the balance between the elements in the role may change or vary over time depending on the specific needs at a specific point in time or due to changing needs in the department. Candidates should note that there may not be an immediate requirement to carry out all the activities listed below.

### Overall Purpose of the Role

The researcher at this level will be:

* An experienced and professional researcher and will be a subject specialist, drawing upon knowledge gained from postgraduate research and/or working within a Research Band 6 role.
* Associated with a particular project (or projects) and will contribute ideas, and/or enhancement of techniques or methodologies and be expected to take significant initiatives in their work and consult with the Principal Investigator over the details of the project. They will work under supervision and receive academic, pastoral support and guidance which may include specific training, career opportunities and mentoring.

They may contribute to the Department’s teaching, through supervision of projects, overseeing practical classes, or taking small group tutorial classes.

The main focus of the work will involve conducting individual and collaborative research projects under the general guidance of a senior academic or Principal Investigator using new research techniques and methods, analysing and interpreting data and writing up research for publication.

**Main Work Activities**

1. Conduct individual and collaborative research projects to include:

* Using expertise to carry out projects they are working on.
* Contribute to the preparing proposals and applications for external bodies, e.g. for funding and contractual purposes with appropriate support or contribute to the writing of collective bids.
* Use new research techniques and methods.
* Analyse and interpret research data.
* Write up research work of the project and its dissemination through seminar and conferences presentations and publications.

1. Responsible for the management of projects to include:

* Plan and manage own research activity in collaboration with others.
* Manage administrative activities with guidance if required.
* Plan and monitor the work of the project or projects if applicable.

1. Assist with teaching and learning support in own area of study to include:

* Assist in the development of student research skills.
* Assess student knowledge and supervision of projects.
* Supervise and guide final year students.

1. Develop and initiate collaborative working internally and externally to include:

* Build internal contacts and participate in internal networks for exchange of information and to form relationships for future collaboration and to progress their research.
* Develop links and join external networks to share information and identify future potential sources of funding.
* Work with colleagues on joint projects as required.
* Attend and contribute to relevant meetings.

1. Demonstrate evidence of own personal and professional development to include:

* Continually update knowledge and understanding in field or specialism.
* Appraisal, induction and performance reviews.
* Participate in training and development activity.
* Maintain links with professional institutions and other related bodies.
* Collaborate with academic colleagues on areas of shared research interest.

### Additionally the post holder will be required to:

* Fulfil the employees’ duties described in the University’s health and safety policies and co-operate with the health and safety arrangements in place within the department. May be required to undertake specific health and safety roles on request e.g. Display screen equipment assessor, departmental safety officer, fire warden etc.
* Show a commitment to diversity, equal opportunities and anti-discriminatory practices this includes undertaking mandatory equality and diversity training.
* Comply with University regulations, policies and procedures.

**PERSON SPECIFICATION – Research Band 7**

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| **Specification** | **Essential** | **Desirable** | **Examples Measured by** |
| **Education and Training**  Formal qualifications and relevant training | * A PhD in History or a cognate discipline (Literature, Political Science) |  | Application  Interview  Other |
| **Work Experience**  Ability to undertake duties of the post | **Evidence of:**   * An emerging track record in an appropriate research field, including publications, presentations at conferences and contributing to grant applications; |  | Application  Interview  Other |
| **Skills and Knowledge**  Includes abilities and intellect | **Evidence of:**   * Participation in networks that seek to promote research collaboration * Ability to work independently to develop and deliver defined projects; * Experience in archival research leading to internationally excellent publications; * Ability to travel internationally * Ability to communicate data in meaningful and accessible formats that can be used to drive research group performance * Confident engaging with internal and external stakeholders across all levels | * Palaeographic skills * Reading understanding of French | Application  Interview  Other |
| **Personal Qualities**  Includes any specific physical requirements of the post – (subject to the provisions of the Equality Act 2010) | * Evidence of collaborative working, particularly on interdisciplinary activities * Evidence of working in an open and transparent way, providing information and communicating effectively with colleagues * Evidence of Continuous Professional Development * Able to prioritize own workload and work without close supervision |  | Application  Interview  Other |